



TO: All Sheriffs, Chief Deputies & Jail Administrators
FROM: Sheriff J. Derek Morgan, Training Committee Chair
DATE: February 15, 2024

The Illinois Sheriffs' Association will be hosting a Chief Deputy and Jail Administrators Conference April 24-26, 2024, at the Embassy Suites Hotel & Conference Center, East Peoria! Conference fees are posted on the registration form and all hotel rooms will be booked on a master rooming bill by the ISA. The fee of \$600/person includes 2 nights' hotel and all meals posted.

Attire for all events will be casual.

Registration will open at 10:30 a.m. on Wednesday, April 24th. The hospitality room will be open each day after training. There will also be a Shrimp/Crawfish Boil & Mission BBQ FEAST on Wednesday evening- you will NOT want to miss this amazing treat! We will also have a cornhole tournament Wednesday evening, you can sign up for that at registration.

Included in this packet you will find a preliminary agenda, a registration form for the conference and registration form for overnight accommodations. These should be sent directly to the ISA office OR you can register online here: <https://www.ilsheriff.org/training/>

Conference fees include: 2 Nights hotel (April 24-26) and all meals for the conference.

Hotel check in time is 4:00 p.m. and check out time is 11:00am.

If you have any questions, please email Teri Schroeder at the ISA Teri@ilsheriff.org Thank you and we look forward to seeing you!

Please email both your hotel reservations and your conference registration forms to the ISA. Email: Teri@ilsheriff.org

Registration deadline is April 5th !!



**2024 ISA Chief Deputy &
Jail Administrators Conference
APRIL 24-26, 2024**

Embassy Suites Hotel & Conference Center, East Peoria

\$600.00 - Registration Fee (\$300 If Commuting)

(Payable to the Illinois Sheriffs' Association)

*****Please submit separate form for each registrant*****

NAME _____

TITLE _____

COUNTY _____ **PHONE** _____

EMAIL _____

TOTAL \$ _____

Mailing a check: _____ **Check enclosed: #** _____ **OR**

Circle One: *Visa* *Mastercard* *Amex* *Discover*

CC#: _____

Exp. Date _____ **Name on card:** _____

Please REGISTER FOR MEAL EVENTS

WEDNESDAY OPENING LUNCH ___ YES ___ NO

WEDNESDAY SHRIMP BOIL ___ YES ___ NO

THURSDAY WORKING LUNCH ___ YES ___ NO

THURSDAY RECEPTION ___ YES ___ NO

**PLEASE RETURN THIS FORM ALONG WITH YOUR HOTEL RESERVATIONS
FORM BY April 5th to Teri@ilsheriff.org**

HOTEL RESERVATION FORM FOR APRIL 24th & 25th

(Reservations are rooming list only- ISA will reserve all hotel rooms and email out confirmations before conference)

Check in Date: _____ Check out Date: _____

NAME: _____ County: _____

Sharing a room with: _____

THE CONFERENCE FEES COVER 2 NIGHTS LODGING

IF YOU ARE STAYING THE EXTRA NIGHT- TUESDAY NIGHT, APRIL 23rd - CREDIT CARD INFORMATION IS MANDATORY!

\$158.00 TAX INCLUDED

_____ Visa _____ M/C _____ Discover _____ Amex

Credit Card #: _____

Exp. Date: _____

Name as it appears on card: _____



2024 ISA CHIEF DEPUTY/JAIL ADMINISTRATOR AGENDA

April 24th	10:30a.m.-2:00p.m.	Registration Open (Conference Center)
River E	Noon	Opening Luncheon
	1:00 -4:00 p.m.	Joint Training: TBD
	4:00 p.m.	Hospitality Room Opens: Grandview Room in the hotel-lobby level.
	6:00 p.m.	BAGS TOURNEY on the patio outside the hospitality room- weather permitting.
	6:00 p.m.	Shrimp & Crawfish Boil and Mission BBQ Feast- Hospitality room and outside patio
April 25th	7:30a.m.	Registration Opens
River A	JAIL ADMINISTRATORS TRAINING: (Working lunch served at Noon) 8:30 a.m.- 1:30 p.m. I've Been Sued, Now What?	
River B	CHIEF DEPUTY TRAINING: (Working lunch served at Noon) 8:30 a.m.-1:30 p.m. Sexual Assault Investigations/Victim Impact: Sheriff Nick Manns, Jersey County and Tracy- survivor.	
River E-J	2:00-6:00 p.m.	Exhibit Hall is Open
	4:00 p.m.	Reception and Hors D'oeuvres in Exhibit Hall
	6:00 p.m.	Hospitality room opens (Dinner on your own)
April 26th	River A-D	8:30-10:30 a.m. Joint Training: Highland Park Incident, Deputy Chief Christopher Covelli, Lake County Sheriff's Office