



TO: Illinois Sheriffs' Association Exhibitors
FROM: Jim Kaitschuk, Executive Director
DATE: February 2022
RE: 2022 Sheriffs' Chief Deputy & Jail Administrators Training Conference

As you know the Chief Deputy/Jail Administrators Conference is approaching. The conference will be held at the Embassy Suites Hotel & Conference Center, East Peoria, Illinois on **April 13-15!!** The hours for the exhibit hall are outlined below. I'd encourage you to register early as we have opened the conference up to all vendors and we predict it will fill up quickly again!

Exhibitor set up time and hours for exhibiting are as follows:

Wednesday, April 14th: Noon- 2:00 p.m.: Registration check-in and set up

Exhibit Hall Open on Wednesday, April 14th from 2:00-6:00 p.m.

There will be a reception with door prize and Vendor Passport drawings from 4:00-6:00 p.m.!!

Sponsor Levels (SEE ATTACHED PAGE FOR THE NEW PREFERRED VENDOR PROGRAM!!)

Gold:	\$2,000 Includes Logo in the Program, Company Name on the Conference Banner and Logo in the Sheriffs Monthly Newsletter
Silver:	\$1500 Includes Logo in program, Company Name on the Conference banner and Logo in the Sheriffs Monthly Newsletter
Bronze:	\$1000 Includes Logo in the program, Company Name on the Conference banner and Logo in the Sheriffs Monthly Newsletter.

Please indicate on your Registration form the level of Sponsorship you wish to include.

Included in this packet you will find a registration form for exhibiting and any special arrangements needed. The room rate is \$136.00 plus tax which includes breakfast!! Your registration form should be sent directly to the ISA office no later than March 25th!! OR you can register online at <https://www.ilsheriff.org/training/>

For further information please contact Teri Schroeder at Teri@ilsheriff.org

2022 ISA Chief Deputy & Jail Administrators Conference Registration
ONLINE REGISTRATION AVAILABLE AT <https://www.ilsheriff.org/training/>

Company Name: _____

Representative(s): _____

Products/Services: _____

Address: _____

City, State & Zip: _____

Phone: _____ E-mail: _____

1 8 ft. Table Top Booth Display - ____\$700.00 (Double booth space ____\$1,000.00)
Vendor Passport-____\$100.00
1 Extra Table - ____\$100.00
110 V Electrical Hook up-____\$100.00 (Day of event \$150.00)

Door Prize: Yes No
(Drawings will be held during the Reception)

SPONSORSHIP LEVEL: (This is additional to booth space)

Gold: ____\$2000 Silver: ____\$1500
Bronze: ____\$1000

EXHIBIT HALL HOURS: THURSDAY, APRIL 14TH 2:00-6:00 P.M.
SET UP TIME: THURSDAY, APRIL 14TH 12:00-2:00 P.M.

TOTAL AMOUNT INCLUDING SPONSORSHIP: _____
(Booth space is in addition to sponsorship fees)

Form of payment:

Check Number: _____ Credit card Type: _____

CC Number: _____

Exp. Date: _____ Name on Card: _____

Please mail the Exhibitor Registration by **MARCH 25th** to the following address:
Illinois Sheriffs' Association, 401 E. Washington, Ste. 1000, Springfield, IL 62701
or Email: Teri@ilsheriff.org

HOTEL RESERVATIONS:
YOU MUST MAKE YOUR OWN HOTEL RESERVATIONS ONLINE OR BY
CALLING THE HOTEL DIRECT 309-694-0200



2022 ISA CHIEF DEPUTY/JAIL ADMINISTRATOR AGENDA

- April 13th:**
- 10:30a.m.-2:00p.m. Registration Open (Conference Center)
- Noon Opening Luncheon
- 1:00 -4:00 p.m. **Joint Training:**
- 4:00 p.m. Hospitality Room Opens: Grandview Room in the hotel- lobby level.
- 6:00 p.m. BAGS TOURNEY on the patio outside the hospitality room- weather permitting.
- Dinner on your own
- April 14th:**
- 7:30a.m. Registration Opens
- JAIL ADMINISTRATORS TRAINING:**
(Working lunch served at Noon)
8:30 a.m.- 1:30 p.m.
- CHIEF DEPUTY TRAINING:**
(Working lunch served at Noon)
8:30 a.m.-1:30 p.m.
- 2:00-6:00 p.m. Exhibit Hall is Open
- 4:00 p.m. Reception and Hors D'oeuvres in Exhibit Hall
- 6:00 p.m. Hospitality room opens (Dinner on your own)
- April 15th:**
- 8:00-10:30 a.m. **Joint Training: Legislative & Legal Updates-** Jim Kaitschuk & Rick Stewart